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The Company Daughters Samantha Rajaram 2020-10-30 'Blew my mind... so magically written and most of all that it is based on true events... a hard-hitting, soul-crushing book... I loved every moment of it... immersive, heart-wrenching, I feel emotional writing this review.' Goodreads reviewer, 5 stars Wanted: Company Daughters. Virtuous young ladies to become the brides of industrious settlers in a foreign land. The Company will pay the cost of the lady's dowry and travel. Returns not permitted, orphans preferred. Amsterdam, 1620. Jana Beil has learned that life rarely provides moments of joy. Having run away from a violent father, her days are spent searching for work in an effort to stay out of the city brothels, where desperate women trade their bodies for a mouthful of bread. But when Jana is hired as a servant for the wealthy and kind Master Reynst and his beautiful daughter Sontje, Jana's future begins to look brighter. Then Master Reynst loses his fortune on a bad investment, and everything changes. The house is sold to creditors, leaving Jana back on the street and Sontje without a future. With no other choice, Jana and Sontje are forced to sign with the East India Company as Company Daughters: sailing to a colonial Dutch outpost to become the brides of male settlers they know nothing about. With fear in their hearts, the girls begin their journey – but what awaits them on the other side of the world is nothing like what they've been promised... Based on true history, this is a gripping and unputdownable historical novel,

perfect for fans of *Girl with a Pearl Earring*, *The Miniaturist* and *The Indigo Girl*. WINNER OF THE 2021 GOLDEN CROWN LITERARY SOCIETY AWARD FOR DEBUT FICTION. FINALIST FOR THE 2021 BISEXUAL BOOK AWARDS. LONGLISTED FOR THE 2021 HWA DEBUT CROWN AWARD. What readers are saying about *The Company Daughters*: 'Blew my mind... a book I've told so many people about purely because I'm still in disbelief that it exists, that it's so magically written and most of all that it is based on true events... a hard-hitting, soul-crushing book of a woman's struggle to survive... I loved every moment of it. Breathlessly, and in a way that took up my entire brain... immersive, heart-wrenching, and I feel emotional writing this review.' Goodreads reviewer, 5 stars 'From the moment I started reading *The Company Daughters*, I was captivated by this historical tale. Although it does contain a love story, it's not a romance... This was a gripping read.' Goodreads reviewer 'This book is so stunningly tender and beautiful, all mixed in with some seriously tragic and heart-wrenching events... Rajaram is an extremely skilled writer, and I love her writing style... The themes of sisterhood and female love were so present in this book and I found it very moving.' Goodreads reviewer 'I was enchanted by this book! It's a delightful read that will have your emotions all over the place.' Goodreads reviewer 'I love historical fiction, and this book touched on a topic and time I knew nearly nothing about... There's love, there's loss, there's surviving, there's thriving... It was a very beautiful book.' Goodreads reviewer 'The Company Daughters is a beautifully written love story... a perfect example of the power of human will and the endurance and hope that love can give a person.' Goodreads reviewer, 5 stars 'This book has a beauty and grace to it. The author's writing just flows off the page, and although there are struggles and upsets by the time you close the book over you are filled with a warm glow.' Goodreads reviewer 'A powerful and insightful read. I look forward to reading more historical work by Samantha Rajaram!' Goodreads reviewer 'Heartbreaking... a moving book... vivid, with amazing characters... This is a great read.' Goodreads reviewer

Agatha H. and the Airship City Kaja Foglio 2011-01-02 The Industrial Revolution has escalated into all-out warfare. It has been eighteen years since the Heterodyne Boys, benevolent adventurers and inventors, disappeared under mysterious circumstances. Today, Europe is ruled by the Sparks, dynasties of mad scientists ruling over — and terrorizing — the hapless population with their bizarre inventions and unchecked power, while the downtrodden dream of the Hetrodynes' return. At Transylvania Polygnostic University, a pretty, young student named Agatha Clay seems to have nothing but bad luck. Incapable of building anything that actually works, but dedicated to her studies, Agatha seems destined for a lackluster career as a minor lab assistant. But when the University is overthrown by the ruthless tyrant Baron Klaus Wulfenbach, Agatha finds herself a prisoner aboard his massive airship Castle Wulfenbach — and it begins to look like she might carry a spark of Mad Science after all. Skyhorse Publishing, under our Night Shade and Talos imprints, is proud

to publish a broad range of titles for readers interested in science fiction (space opera, time travel, hard SF, alien invasion, near-future dystopia), fantasy (grimdark, sword and sorcery, contemporary urban fantasy, steampunk, alternative history), and horror (zombies, vampires, and the occult and supernatural), and much more. While not every title we publish becomes a New York Times bestseller, a national bestseller, or a Hugo or Nebula award-winner, we are committed to publishing quality books from a diverse group of authors.

Language: The Basics R.L. Trask 2003-09-02 What makes human language unique? Do women speak differently from men? Just what is the meaning of "meaning"? Language: The Basics provides a concise introduction to the study of language. Written in an engaging and entertaining style, it encourages the reader to think about the way language works. It features: * chapters on 'Language in Use', 'Attitudes to Language', 'Children and Language' and 'Language, Mind and Brain' * a section on sign language * a glossary of key terms * handy annotated guides to further reading. Providing an accessible overview of a fascinating subject, this is an essential book for all students and anyone who's ever been accused of splitting an infinitive.

Paramedic Field Guide Bob Elling 2007-08 This convenient field guide contains all the information that paramedics need at their fingertips in the field-assessment checklists, anatomic illustrations, vital sign ranges, airway management, medication indications and administration, arrhythmias, and other basic information in the form of tables and charts for quick reference. The full-color, spiral-bound guide is divided into sections that follow the U.S. DOT EMT-Paramedic National Standard Curriculum; sections are divided by color-coded tabs to allow rapid retrieval of information when paramedics need it most.

Buried Alive Myra Friedman 2011-04-27 Electrifying, highly acclaimed, and intensely personal, this new and updated version of Myra Friedman's classic biography of Janis Joplin teems with dramatic insights into Joplin's genius and into the chaotic times that catapulted her to fame as the legendary queen of rock. It is a stunning panorama of the turbulent decade when Joplin's was the rallying voice of a generation that lost itself in her music and found itself in her words. From her small hometown of Port Arthur, Texas, to San Francisco's Haight-Ashbury, from the intimate coffeehouses to the supercharged concert halls, from the glitter of worldwide fame to her tragic end in a Hollywood hotel, here is all the fire and anguish of an immortal, immensely talented, and troubled performer who devoured everything the rock scene had to offer in a fatal attempt to make peace with herself and her era. Yet, in an eloquent introduction recently written by the author, Joplin emerges from her "ugly duckling" childhood as a woman truly ahead of her time, an outrageous rebel, a defiant outcast and artist of incomparable authenticity who, almost in spite of herself, became to so many a symbol of triumph over adversity. This edition also contains an afterword detailing the whereabouts of a large and colorful cast of

characters who were part of Joplin's life, as well as "We Remember Janis," a new chapter of poignant and affectionate anecdotes told by friends.

University Interviews Guide Andy Gardner 2004

Life-Changing Bible Verses You Should Know Erwin W. Lutzer 2011-08-01 After Erwin Lutzer, senior pastor of the Moody Church, and his wife, Rebecca, realized that memorizing Scripture has nearly become a lost pursuit today, they decided to create this practical, relevant resource filled with powerful verses and insightful explanations to help stimulate a spiritual hunger in readers' own lives. With more than 35 topics and questions for reflection and further study, readers will discover how God's Word will: sustain them in times of need comfort them in seasons of sorrow strengthen their hearts in times and areas of weakness direct their steps and decisions toward God's will These handpicked verses provide a foundation of wisdom and hope to show readers who God is and what He has done for them, as well as who they are and how they can successfully live the Christian life.

The Moto Guzzi Sport & Le Mans Bible Ian Falloon 2007-06-30 This book contains a year-by-year account of Lino Tonti's development and evolution of the V7 Sport into the stylistic 850 Le Mans.

Linux Operations and Administration Alfred Basta 2012-07-23 LINUX OPERATIONS AND ADMINISTRATION introduces readers to Linux operations and system administration through a unified installation, using virtual machines. This text is more effective than those that take a professional approach because it eliminates confusion from working with differing hardware configurations, while allowing users to test interoperability between Linux and Windows. Detailed, yet reader-friendly, Linux Operations and Administration makes it easy to learn Linux and practice it with helpful in-text features like learning objectives and key terms, as well as items for self assessment such as review questions, hands-on activities, and case projects. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Book of the Royal Enfield 1946-1962 W. C. Haycraft 2015-09-30 164 pages, 92 black & white illustrations, size 5.5 x 8.5 inches. Originally published under the title The Book of the Royal Enfield by W.C. Haycraft, this book is one of The Motorcyclist's Library series published in the USA by Floyd Clymer by arrangement with the original publishers Pitman Ltd. of London, England. It includes complete technical data, service and maintenance information and detailed instructions for the repair and overhaul of the major mechanical and electrical components for all Royal Enfield 250cc, 350cc and 500cc single cylinder G, J, J2, Bullet and Clipper models manufactured from 1946 through 1962. There is adequate detailed text and diagrams to assist in major refurbishing such as an engine rebuild or even a complete renovation. Please note that the 1957-1962 unit-construction "Crusader" type models are not covered in this publication.

Information for that series of motorcycles is included in the "Second Book of the Royal Enfield" also available from www.VelocePress.com. This publication has been Out-of-print and unavailable for many years and is becoming increasingly more difficult to find on the secondary market and we are pleased to be able to offer this reproduction as a service to all Royal Enfield motorcycle enthusiasts worldwide.

51 Tips for Strippers Candy and Fiona 2017-04-08 Want to be a better stripper or just act like one? Then this is the book for you! Candy and Fiona are well-seasoned strippers, and they use their unbeatable amount of know-how, street smarts, and years upon years of experience to help thousands of lost and misguided souls with all manner of problems and dilemmas, from preschool fights to military coups. "51 Tips for Strippers" is a perfect resource tool for strippers, grandmothers, favorite news' anchors, and/or Coast Guard veteran. In this book, Candy and Fiona have tackled the most common mistakes made by strippers, and explain how you can improve your strip-club experience by 230%. This all-inclusive book can also be used at the office, your local voting station, hospital, or on-the-go. You will be amazed at the results! Get your tips of trade right here and start making buckets of ca\$h.

Leadership Coaching Tony Stoltzfus 2005-06-28 Leadership Coaching is an essential tool for anyone who wants to learn to coach or improve their coaching skills. Written by a top Christian coach trainer, it is filled with real-life stories, practical tools and application exercises that bring coaching techniques to life. Part I is an in-depth look at how coaching fits with the purposes of God. Starting with key biblical concepts about how God builds leaders, this book goes beyond proof-texting to present an integrated, values-based paradigm for leadership coaching. Part II uses a hands-on, interactive approach to show you how to coach. Utilizing the seven key elements of effective coaching as a framework, each facet of the coaching relationship is explained in detail. Then follow-up Master Class sections help you internalize the key concepts and try them out in real life. Leadership coaching is a great introduction to a powerful way of helping others grow.

Tuning for Speed P. E. Irving 2015-11-27 294 pages, 130 black & white illustrations, size 5.5 x 8.5 inches. In 1963, Temple Press UK published a revised and expanded 4th UK edition of 'Tuning for Speed' and, in 1965, they published a reprint of that 1963 edition. Both the 1963 and the 1965 publications are identical in content and contain 294 pages, a significant increase from the previous 208 page 1960 printing. With a total of 294 pages, the revised and expanded 4th UK edition is the most comprehensive of all of the 'Tuning for Speed' editions ever published. Earlier editions only stretched to 208 pages and later editions shrunk to 260 pages (or less) as what was thought to be 'dated information' was deleted from the contents. This 'dated information' is considered valuable today by those enthusiasts interested in vintage motorcycle tuning and modification. Consequently, this makes the revised 4th UK publication the most complete and desirable edition. Therefore, it is our pleasure to offer this reprint of the Floyd Clymer 'Revised 4th UK Edition or Second

American Edition of 'Tuning for Speed' to motorcycle enthusiasts worldwide. 'Tuning for Speed' was originally published in 1948 and continuously reprinted and updated in order to keep pace with the constantly evolving range of British motorcycles and engines. While the primary focus of this publication is on 1965 and prior British motorcycles, the theory and engineering it contains is still applicable to the current crop of high revving imports. 'Tuning for Speed' is considered by many knowledgeable motorcycle enthusiasts to be one of the best books ever written on how to improve, modify and fine tune a motorcycle engine and it is often referred to as one of the 'top 10' classic motorcycle books. The Floyd Clymer association with this publication dates back to the early 1960's when he purchased the United States Publishing rights for 'Tuning for Speed' from Temple Press in the UK and, in 1967, Clymer published the 1st American edition of that title. However, by 1967, the Clymer publication had been preceded by 8 printings of the UK edition and was incorrectly identified by Clymer as a 9th edition. In fact, the 1967 Clymer publication is actually a reprint of the less desirable 208 page 1960 UK edition. However, in 1963, the 4th UK edition was revised and expanded to 294 pages (with a second identical re-print in 1965). Therefore, this 2nd American edition of the Floyd Clymer publication of 'Tuning for Speed' includes all of that valuable 'dated information' that was deleted from the later editions and is identical in all respects to the 294 page 1963/1965 revised and expanded 4th UK edition - with the exception that 7 pages of UK-based advertising to the rear of the book are not included in the Clymer publication.

The BSA Gold Star Mick Walker 2004-09 This full-color book covers every aspect of one of the best-loved classic racing machines, from its beginnings back in Small Heath through the Brooklands days, Trials, the Café Racer scene to the classic scene of today. Lavishly illustrated.

Ellinger'S Modern Banking Law- 4Ed E.P. Ellinger; Eva Lomnicka; Richard Hooley 2007-07-23

ESD Steven H. Voldman 2015-01-05 A comprehensive and in-depth review of analog circuit layout, schematic architecture, device, power network and ESD design This book will provide a balanced overview of analog circuit design layout, analog circuit schematic development, architecture of chips, and ESD design. It will start at an introductory level and will bring the reader right up to the state-of-the-art. Two critical design aspects for analog and power integrated circuits are combined. The first design aspect covers analog circuit design techniques to achieve the desired circuit performance. The second and main aspect presents the additional challenges associated with the design of adequate and effective ESD protection elements and schemes. A comprehensive list of practical application examples is used to demonstrate the successful combination of both techniques and any potential design trade-offs. Chapter One looks at analog design discipline, including layout and analog matching and analog layout design practices. Chapter Two discusses analog design with circuits, examining: single transistor amplifiers; multi-transistor amplifiers; active loads and more. The third chapter

covers analog design layout (also MOSFET layout), before Chapters Four and Five discuss analog design synthesis. The next chapters introduce the reader to analog-digital mixed signal design synthesis, analog signal pin ESD networks, and analog ESD power clamps. Chapter Nine, the last chapter, covers ESD design in analog applications. Clearly describes analog design fundamentals (circuit fundamentals) as well as outlining the various ESD implications. Covers a large breadth of subjects and technologies, such as CMOS, LDMOS, BCD, SOI, and thick body SOI. Establishes an “ESD analog design” discipline that distinguishes itself from the alternative ESD digital design focus. Focuses on circuit and circuit design applications. Assessable, with the artwork and tutorial style of the ESD book series. PowerPoint slides are available for university faculty members. Even in the world of digital circuits, analog and power circuits are two very important but under-addressed topics, especially from the ESD aspect. Dr. Voldman’s new book will serve as an essential and practical guide to the greater IC community. With high practical and academic values this book is a “bible” for professionals, graduate students, device and circuit designers for investigating the physics of ESD and for product designs and testing.

Safe People Workbook Henry Cloud 1995-05-20 This workbook applies lessons of the authors' book on finding healthy relationships that help people grow. Copyright © Libri GmbH. All rights reserved.

Latino Americans Ray Suarez 2013-09-03 THE COMPANION BOOK TO THE PBS DOCUMENTARY SERIES Latino Americans chronicles the rich and varied history of Latinos, who have helped shape our nation and have become, with more than fifty million people, the largest minority in the United States. This companion to the landmark PBS miniseries vividly and candidly tells how the story of Latino Americans is the story of our country. Author and acclaimed journalist Ray Suarez explores the lives of Latino American men and women over a five-hundred-year span, encompassing an epic range of experiences from the early European settlements to Manifest Destiny; the Wild West to the Cold War; the Great Depression to globalization; and the Spanish-American War to the civil rights movement. Latino Americans shares the personal struggles and successes of immigrants, poets, soldiers, and many others—individuals who have made an impact on history, as well as those whose extraordinary lives shed light on the times in which they lived, and the legacy of this incredible American people.

Leadership and Management in the Hospitality Industry Robert H. Woods 2002

Modern Political Theory Shanti Prasad Varma 1982

An Introduction to Zoo Biology and Management Paul A. Rees 2011-03-29 This book is intended as an introductory text for students studying a wide range of courses concerned with animal management, zoo biology and wildlife conservation, and should also be useful to zookeepers and other zoo professionals. It is divided into three parts. Part 1 considers the function of zoos, their history, how zoos are managed, ethics, zoo legislation and wildlife conservation law. Part 2

discusses the design of zoos and zoo exhibits, animal nutrition, reproduction, animal behaviour (including enrichment and training), animal welfare, veterinary care, animal handling and transportation. Finally, Part 3 discusses captive breeding programmes, genetics, population biology, record keeping, and the educational role of zoos, including a consideration of visitor behaviour. It concludes with a discussion of the role of zoos in the conservation of species in the wild and in species reintroductions. This book takes an international perspective and includes a wide range of examples of the operation of zoos and breeding programmes particularly in the UK, Europe, North America and Australasia. Visit www.wiley.com/go/rees/zoo to access the artwork from the book.

Like a Splinter in Your Mind Matt Lawrence 2004-07-16 Like a Splinter in Your Mind leads readers through the myriad of philosophical themes within the Matrix trilogy, helping them to gain a better understanding of the films and of philosophy itself. Offers a way into philosophy through the Matrix films. Covers thirteen of the biggest philosophical questions in thirteen self-sufficient chapters suitable for course use. Demonstrates how each of these questions is illustrated through the events and characters of the films. Considers whether sentient machines are possible, and whether we should expect them to face the same existentialist issues that we do. Familiarises readers with key issues in metaphysics, epistemology, ethics, philosophy of mind, race and gender, existentialism, Taoism and mysticism. Includes a chapter that explains some of the technical elements of the films and confusing aspects of the plot. Also includes a Matrix glossary, and a cast of characters and their related symbolism.

The Book of Ice Paul D. Miller 2011 Antarctica, the only uninhabited continent, belongs to no single country and has no government. While certain countries lay claim to portions of the landmass, it is the only solid land on the planet with no unified national affiliation. Drawing on the continent's rich history of inspiring exploration and artistic endeavors, Paul D. Miller a.k.a. DJ Spooky has put together his own multimedia, multidisciplinary study of Antarctica. Book of Ice is one aspect of this ongoing project. In light of climate change and tireless human enterprise to be present everywhere on the planet, Miller uses Antarctica as a point of entry for contemplating humanity's relationship with the natural world. Using photographs and film stills from his journey to the bottom of the world, along with original artworks and re-appropriated archival materials, Miller ponders how Antarctica could liberate itself from the rest of the world. Part fictional manifesto, part history and part science book, Book of Ice furthers Miller's reputation as an innovative artist capable of making the old look new. The Book of Ice contains an introduction by celebrated physicist Brian Greene, author of the bestselling *Fabric of the Cosmos*. "This is not cool, this is freezing. I still have frostbite." --Stefan Sagmeister "A rare mind encounters a rare place--this is an entirely new take on the bottom of the world, very cool (but getting warmer)." --Bill McKibben, American environmentalist, journalist, and author "Antarctica is full of wonder. Paul D Miller has visited and returned with treasure.

You hold in your hand interviews, photographs, histories, architectural plans, propaganda, sheet music, hyperlinks and a manifesto demanding that you never set foot there. This is work as unbounded and untameable as the continent itself. Read it and feel dislocated in the best possible way." --Raj Patel, author of *The Value of Nothing*

The Great University Gamble Andrew McGettigan 2013-04-09 In 2010 the UK government proposed huge cuts and market-driven reforms for Universities. The proposals provoked widespread opposition in the form of street protests, occupations, and online campaigns. As the dust settles, Andrew McGettigan surveys the emerging brave new world of Higher Education. Displaying a stunning grasp of the policy details, he looks at the long term impact of the changes, which have been obscured by the focus on tuition fee increases. What will be the role of universities within society? How will they be funded? What kind of experiences will they offer students? Written in a clear and engaging style, *The Great University Gamble* outlines the architecture of the new policy regime, which many find difficult to grasp. It is an urgent warning that our Universities are being transformed from institutions of real learning to profit-driven degree factories.

Finishing Strong Steve Farrar 2011-02-02 Bestselling author Steve Farrar has good news for the average man: it doesn't matter if you've had a great start in the Christian life, or a rough one. It doesn't matter if you've stumbled time and again, or even fallen flat on your face. What matters most in this all-important race of life is how you finish. According to Farrar, the man who hangs in there for the long haul with his wife, his kids, and his Lord is an exception these days. *Finishing Strong*, now in trade paperback, offers lively use of Scripture, contemporary illustrations, and study questions to equip every reader to be that exception. For the man who wants to climb the character ladder more than the corporate one, this is an essential tool.

The Vikings Robert Ferguson 2010-09-28 A comprehensive and thrilling history of the Vikings for fans of the History Channel series, soon to return for its fifth season From Harald Bluetooth to Cnut the Great, the feared seamen and plunderers of the Viking Age ruled Norway, Sweden, and Denmark but roamed as far as Byzantium, Greenland, and America. Raiders and traders, settlers and craftsmen, the medieval Scandinavians who have become familiar to history as Vikings never lose their capacity to fascinate, from their ingeniously designed longboats to their stormy pantheon of Viking gods and goddesses, ruled by Odin in Valhalla. Robert Ferguson is a sure guide across what he calls "the treacherous marches which divide legend from fact in Viking Age history." His long familiarity with the literary culture of Scandinavia with its skaldic poetry is combined with the latest archaeological discoveries to reveal a sweeping picture of the Norsemen, one of history's most amazing civilizations. Impeccably researched and filled with compelling accounts and analyses of legendary Viking warriors and Norse mythology, *The Vikings* is an indispensable guide to medieval Scandinavia and is a wonderful companion to the History Channel series. "Integrating archaeological, genetic, linguistic,

and literary information, Ferguson realizes a Viking history bound to satisfy." -Booklist

Imperial Subjects Matthew D. O'Hara 2009-04-22 In colonial Latin America, social identity did not correlate neatly with fixed categories of race and ethnicity. As *Imperial Subjects* demonstrates, from the early years of Spanish and Portuguese rule, understandings of race and ethnicity were fluid. In this collection, historians offer nuanced interpretations of identity as they investigate how Iberian settlers, African slaves, Native Americans, and their multi-ethnic progeny understood who they were as individuals, as members of various communities, and as imperial subjects. The contributors' explorations of the relationship between colonial ideologies of difference and the identities historical actors presented span the entire colonial period and beyond: from early contact to the legacy of colonial identities in the new republics of the nineteenth century. The volume includes essays on the major colonial centers of Mexico, Peru, and Brazil, as well as the Caribbean basin and the imperial borderlands. Whether analyzing cases in which the Inquisition found that the individuals before it were "legally" Indians and thus exempt from prosecution, or considering late-eighteenth- and early-nineteenth-century petitions for declarations of whiteness that entitled the mixed-race recipients to the legal and social benefits enjoyed by whites, the book's contributors approach the question of identity by examining interactions between imperial subjects and colonial institutions. Colonial mandates, rulings, and legislation worked in conjunction with the exercise and negotiation of power between individual officials and an array of social actors engaged in countless brief interactions. Identities emerged out of the interplay between internalized understandings of self and group association and externalized social norms and categories. Contributors. Karen D. Caplan, R. Douglas Cope, Mariana L. R. Dantas, María Elena Díaz, Andrew B. Fisher, Jane Mangan, Jeremy Ravi Mumford, Matthew D. O'Hara, Cynthia Radding, Sergio Serulnikov, Irene Silverblatt, David Tavárez, Ann Twinam

Anatomy and Physiology Gail Jenkins 2016-05-03 Researchers and educators agree that it takes more than academic knowledge to be prepared for college—intrapersonal competencies like conscientiousness have been proven to be strong determinants of success. WileyPLUS Learning Space for Anatomy & Physiology helps you identify students' proficiency early in the semester and intervene as needed. Developed for the two-semester course, *Anatomy & Physiology* is focused on aiding critical thinking, conceptual understanding, and application of knowledge. Real-life clinical stories allow for a richer investigation of content, ensuring that students understand the relevance to their lives and future careers.

Adobe Acrobat X Introduction Quick Reference Guide (Cheat Sheet of Instructions, Tips and Shortcuts - Laminated Card) Beezix, Inc Staff 2011-05-31 Laminated quick reference guide showing step-by-step instructions and shortcuts for how to use Adobe Acrobat XI. Covers BOTH Windows & Mac versions of Acrobat XI. The following topics are covered: Creating a PDF: from within Acrobat; from Internet Web Pages; from Other Programs. Creating a PDF Portfolio Adding Files,

Folders or Web Content Formatting a PDF Portfolio Adding a Header to a PDF Portfolio Changing Description and Metadata. Adding a Sticky Note, Creating Watermarks, Using a Stamp, Creating Bookmarks. Finding and Searching, Adding or Touching up Content. Reviewing Documents with Others, Using Comment and Review, Tracking Reviews. Zooming with the Pages Panel, Creating Headers and Footers, Working with Links, Signing a Document Attaching a File, Security, Applying Password Encryption, Optical Character Recognition. Also includes a list of keyboard shortcuts. This guide is suitable as a training handout, or simply an easy to use reference guide, for any type of user.

Applied Intermediate Macroeconomics Kevin D. Hoover 2012 A complete course in applied macroeconomics at the intermediate level that emphasizes the application of economic theory to real-world data and policy.

Life Lessons for Mastering the Law of Attraction Jack Canfield 2013-02-05 Life Lessons for Mastering the Law of Attraction teaches you what you need to know about living the Law of Attraction and how to create your own personal success through its concepts.

Images of the Past Theron Douglas Price 1997 This well illustrated, full-color, site-by-site survey of prehistory captures the popular interest, excitement, and visual splendor of archaeology as it provides insight into the research, interpretations, and theoretical themes in the field. The new edition maintains the authors' innovative solutions to two central problems of the course: first, the text continues to focus on about 80 sites, giving students less encyclopedic detail but essential coverage of the discoveries that have produced the major insights into prehistory; second, it continues to be organized into essays on sites and concepts, allowing professors complete flexibility in organizing their courses..

A Clinician's Brief Guide to the Mental Capacity Act Nick Brindle 2013-04 This easy-to-read book guides clinicians through the parts of the Mental Capacity Act 2005 that they need to understand and use in their daily practice. This act now gives clinicians the authority to provide medical care and treatment to people (over 16 years) who lack the capacity to consent for themselves.

Access Data Analysis Cookbook Ken Bluttman 2007-05-14 If you have large quantities of data in a Microsoft Access database, and need to study that data in depth, this book is a data cruncher's dream. Access Data Analysis Cookbook offers practical recipes to solve a variety of common problems that users have with extracting Access data and performing calculations on it. Each recipe includes a discussion on how and why the solution works. Whether you use Access 2007 or an earlier version, this book will teach you new methods to query data, different ways to move data in and out of Access, how to calculate answers to financial and investment issues, and more. Learn how to apply statistics to summarize business information, how to jump beyond SQL by manipulating data with VBA, how to process dates and times, and even how to reach into the Excel data analysis toolkit. Recipes demonstrate ways to: Develop basic and sophisticated

queries Apply aggregate functions, custom functions, regular expressions, and crosstabs Apply queries to perform non-passive activities such as inserting, updating, and deleting data Create and manipulate tables and queries programmatically Manage text-based data, including methods to isolate parts of a string and ways to work with numbers that are stored as text Use arrays, read and write to the Windows registry, encrypt data, and use transaction processing Use the FileSystemObject, use XML with XSLT, communicate with SQL Server, and exchange data with other Office products Find answers from time-based data, such as how to add time, count elapsed time, work with leap years, and how to manage time zones in your calculations Deal with business and finance problems, including methods for calculating depreciation, loan paybacks, and Return on Investment (ROI) Explore statistical techniques, such as frequency, variance, kurtosis, linear regression, combinations and permutations Access Data Analysis Cookbook is a one-stop-shop for extracting nuggets of valuable information from your database, and anyone with Access experience will benefit from these tips and techniques, including seasoned developers. If you want to use your data, and not just store it, you'll find this guide indispensable.

Learning Apache Kafka Second Edition Nishant Garg 2015-02-26 This book is for readers who want to know more about Apache Kafka at a hands-on level; the key audience is those with software development experience but no prior exposure to Apache Kafka or similar technologies. It is also useful for enterprise application developers and big data enthusiasts who have worked with other publisher-subscriber-based systems and want to explore Apache Kafka as a futuristic solution.

Law: A Very Short Introduction Raymond Wacks 2008-03-27 Law underlies our society - it protects our rights, imposes duties on each of us, and establishes a framework for the conduct of almost every social, political, and economic activity. The punishment of crime, compensation of the injured, and the enforcement of contracts are merely some of the tasks of a modern legal system. It also strives to achieve justice, promote freedom, and protect our security. The result is a system that, while it touches all of our daily lives, is properly understood by only a few, with its impenetrable jargon, obsolete procedures, and interminable stream of Byzantine statutes and judgments of the courts. This clear, jargon-free Very Short Introduction aims to redress that balance, as it introduces the essentials of law and legal systems in a lively, accessible, and stimulating manner. Explaining the main concepts, terms, and processes of the legal system, it focuses on the Western tradition (the common law and the civil law), but also includes discussions of other legal systems, such as customary law and Islamic law. And it looks to the future too, as globalization and rapid advances in technology place increasing strain on our current legal system. ABOUT THE SERIES: The Very Short Introductions series from Oxford University Press contains hundreds of titles in almost every subject area. These pocket-sized books are the perfect way to

get ahead in a new subject quickly. Our expert authors combine facts, analysis, perspective, new ideas, and enthusiasm to make interesting and challenging topics highly readable.

The Higher-Education Advisers' Handbook Andy Gardner 2013-09

Leica Camera Repair Handbook Thomas Tomosy 1999 With great detail this book outlines all of the techniques needed to repair and restore Leica cameras, lenses, and accessories?including light meters, winders/motors, viewfinders, and flash units. Each model of equipment is discussed individually with step-by-step illustrated instructions. Readers will not only learn how to disassemble and repair equipment, but also how to troubleshoot and make cosmetic restorations. A glossary of technical terms and an abstract containing the basic fundamentals of camera repair are also included.

American Pickers Guide to Picking Libby Callaway 2011-09-13 A true adventure story and the go-to guide for "picking" American treasures from anyone's backyard, straight from the stars of History's American Pickers In these pages, professional treasure hunters Mike Wolfe and Frank Fritz chronicle their road trips across the American countryside in search of "rusty gold" to buy and sell among the picking world's one-of-a-kind characters. Whether you are a fan of the show or just like finding hidden riches, you will love seeing what Wolfe and Fritz dig up and enjoy meeting the devoted collectors, extreme stockpilers, and elite dealers who they encounter along the way. Wolfe and Fritz do not deal in fine antiques. Their secondhand treasures are of the down-and-dirty and sometimes even bizarre variety, from old bicycles and vintage tools, to sun-bleached cars and handmade furniture, retired carnival games and unusual taxidermy. Assisted by Danielle Colby, who helps out at Antique Archaeology, Wolfe and Fritz buy on the cheap and then sell to dealers, art directors, interior designers, or anyone looking for a little bit of authentic Americana. The three now share their secrets to finding hidden gems, offering helpful hints that will show what average Americans can do to find the treasures that await them. From American Pickers Guide to Picking: Junk is Beautiful When we knock on a door, 90 percent of the time the things we find are junk. But we don't care about the odds; a picker never turns down an opportunity, no matter where it is. We've picked pickup trucks. We've picked flat beds. We've picked dumpsters. We even picked a Mercury Sable. We're looking for the unusual, the impossible, the funky, the different, the bizarre-things we have never seen before. And we'll go anywhere we have to go to find it. No location is off-limits to a hard-core picker. And there's plenty of things to be found at antique stores, thrift and consignment shops, flea markets, estate sales, and swap meets, and a lot of the tips in this book apply to finding treasures at these joints. But that's not really the kind of picking we do anymore. We look outside the box to find our junk-a word we use almost like a term of endearment: to us: junk is beautiful.

A Friend in Need... Sol Gordon 2000 Provides advice on being a good friend to those involved in abusive situations,

fighting addictions, suffering from depression or suicidal notions, facing illness, or caring for a disabled loved one.